



**SUB REGIONAL OFFICE Phone No. 0120-2584445  
EMPLOYEES STATE INSURANCE CORPORATION  
C-22/12, Sector-57, NOIDA-201301**

**No. 67/Dir/MISC/SPOC-REV**

**Date : 8/11/2011**

**To,**

**The AC-CUM-RDs/Regional Directors/Directors/Joint Director I/cs**

**All Regional Offices/Sub Regional Offices/Divisional Offices**

**Subject : Submission of Return of Contributions for the CPE September 2011**

**Sir/Madam**

As per the procedure for system generated challans the Employers are requested to file the Monthly Contribution details in respect of all their employees for creation of challans every month. Thus all the employers who have created the challans through system for all the months in the contribution period April 2011 to September 2011 need not submit the Return of Contribution for the CPE September 2011 as all the information required to be submitted through Return of Contribution has already been captured by the system which will further work out the eligibility conditions/benefit rates/entitlement for benefits etc. for each insured person.

Keeping in view the above it has been decided that we may not ask such employers to file Returns of Contributions for the CPE September 2011, who have generated the challans for payment of monthly contribution by filing the monthly contribution details for all the months of Contribution Period from April 2011 to Sept 2011. In fact, the system has auto-generated Returns of Contribution in respect of all such employers, which can be viewed and printed through 'View RC' link available in both the employer login as well as staff login.

However if in some ROs/SROs/Dos payment of monthly contribution was allowed through manual challans as per old system for some months then in such cases the Employers will be required to submit the Return of Contributions as per the manual system and they will have to be processed for the creation of Live Lists etc. Further, in some cases the employers might have submitted the contribution through

miscellaneous challans without filing monthly contribution online. In such cases also the RCs may be accepted but the employers may be advised to file the monthly contributions online so that their employees are not deprived of the benefits.

Here it may be seen that although the system will show the entitlement for Medical Benefits in the ESI Dispensaries which are working online yet this facility will not be available in the ESI Dispensaries which have not yet started online activities. For such dispensaries we will be required to send the Live Lists. For such Dispensaries, the ROs/SROs/Dos will be able to print the Live Lists through the link to be made available by M/s WIPRO.

It is impressed upon the ROs/SROs/Dos that all the employers who have paid contributions through Miscellaneous Challans without filing the monthly contributions details should be persuaded to file the monthly contributions online so that their employees are not devoid of the advantages accruing to other employees in whose case the monthly contribution details have been filed by their employers. It is also impressed upon the ROs/SROs/Dos that the employers who have filed monthly contribution contributions online but insist on filing Return of Contributions may not be refused and their Return of Contributions may be accepted.

SANJAY SINHA  
Director

SPOC-REVENUE

Copy to :

1. Director-General, Hqrs Office, New Delhi
2. Insurance Commissioner, Hqrs Office, New Delhi
3. Additional Commissioner( Benefit) , Hqrs Office, New Delhi
4. Additional Commissioner( Systems) , Hqrs Office, New Delhi
5. Additional Commissioner (Revenue), Hqrs Office, New Delhi

6. Shri Ram Mohan KS, WIPRO – For information and with request to arrange for the link for printing of Live Lists Dispensary wise.

- For information

SANJAY SINHA

SPOC-REVENUE